

2024 Arts DuPage Grant

DuPage Foundation

Basic Information

Project Name*

Provide a brief name for your project.

Character Limit: 100

Purpose*

Briefly describe the purpose of your request - **Example: To support (name or type of program) that will (what the project will ultimately do).**

Character Limit: 200

Type of Funding*

Specify the type of funding you are requesting.

Choices

- Equipment/Supplies
- General Operating
- Program Support
- Salary Support

Population Served*

Which population best describes those who will be served by this program/project?

Choices

- Adults
- Animals
- Children/Youth
- Disabled-Developmental
- Disabled-Physical
- Families
- General Public
- Immigrants
- Incarcerated Adults
- Incarcerated Juveniles
- Infants/Toddlers
- LGBTQ
- Low-Income
- People of Color
- Seniors
- Veterans
- Women

Program/Project Cost*

What is the total cost of the program/project for which you are applying?

Character Limit: 20

Grant Amount Requested*

What amount is requested from the DuPage Foundation?

If the amount requested is over \$5,000 fill out the questions in the "Requests Over \$5,000" section.

Character Limit: 20

Application Narrative

Organization Description*

What is the overall purpose or mission of your organization? Include a brief history, the date established, and the date 501(c)(3) status was granted.

Character Limit: 2500

Operations*

Describe anything significant that occurred within your organization this year that has impacted your operations.

Character Limit: 2000

Program/Project Description*

Describe the program/project to be funded.

Character Limit: 2500

Fund Allocation*

Provide specific detail as to how the funds will be allocated. Total should equal the amount for which you are applying.

Character Limit: 500

Has DuPage Foundation previously funded this program/project?*

Choices

Yes

No

Alignment with Arts DuPage

Please describe how this program aligns with the Arts DuPage grant priorities:

Primarily supports programs and projects that offer broad access, outreach and/or unique opportunities to enrich arts and cultural experiences for DuPage County residents.

Character Limit: 1500

Is your organization a member of Arts DuPage?*

Choices

- Yes
- No

Does your organization regularly post events on artsdupage.org? *

Choices

- Yes
- No

If your organization is not a member of Arts DuPage or does not post events on artsdupage.org, please provide a brief explanation.*

Character Limit: 500

Impact

Impact*

What percent of the population served by your **organization** are DuPage residents?

Character Limit: 500

What percent of the population served by this **program/project** are DuPage residents?*

Character Limit: 500

Individuals Impacted*

Approximately how many individuals do you anticipate being served with these grant funds? This should be the amount served with the dollar amount for which you are applying and not the total number you anticipate serving within the whole program.

Character Limit: 250

Approximately how many individuals do you anticipate being served within the whole program.*

Character Limit: 250

How many individuals have been served with this program in the past three years (total for three years)?*

Character Limit: 240

What percent of those served by this program are considered low-income?*

Character Limit: 250

In what ways does your organization provide opportunities for low-income individuals/families?*

Character Limit: 500

Communities*

What specific community or communities will benefit from this program/project? (Cities, towns, villages)

Character Limit: 750

Demographics

Demographics

Please provide the estimated demographic distribution is expected to be served with this grant. Responses must add up to 100%

Demographic Group	Percentage
Caucasian	
African-American	
Latino/Hispanic	
Asian	
American Indian or Alaskan Native	
Middle Eastern-North African	
Other	
Total	

Did your organization receive a 2023 Community Needs Grant?*

Note: If yes, answer the questions in the "Progress Report" section.

Choices

Yes

No

Board, Staff & Volunteers

Board Members*

Please enter or upload a list of your board members with addresses.

Character Limit: 2000 | File Size Limit: 1 MB

What percentage of your board of directors supported the organization with a personal financial gift this past fiscal year? If not 100%, please explain.*

Character Limit: 1000

What percentage of your most recent fiscal year income was the result of personal financial gifts from your board?

*

Character Limit: 250

Staff*

Please enter or upload a list of management and pertinent staff members.

Character Limit: 2000 | File Size Limit: 1 MB

Volunteers

Briefly describe how volunteers (including board and committee members) actively contribute to the overall work of your organization.

Character Limit: 1000

Progress Report

Progress/Final Report Status

If you received a Community Needs grant in 2023, did you submit a final report yet?

If not, please respond to the remaining questions in the Progress Report section of this application. *(Please note that final reports are still due by the following dates: May 1, 2024 for human services grants and November 1, 2024 for education, arts & culture, environment and animal welfare grants. Final report questions are available under the Follow-up tab in your 2022 application.)*

Choices

Yes

No

Program/Project Progress

Describe how the funded project/program has progressed to date.

Character Limit: 1500 | File Size Limit: 2 MB

Impact

1. Describe the impact the project has had on those served.
2. How many individuals have been served to date?

Character Limit: 1000

Problems/Benefits/Lessons Learned

Describe any problems you've encountered, unexpected benefits realized or lessons learned to date.

Character Limit: 1000

Requests Over \$5,000

This section is required for grant requests greater than \$5,000

Collaboration*

What other organizations or entities are you working with on this program/project? Describe partnerships and activities.

Character Limit: 1500

Sustainability*

Is this a new, continuing or one-time program/project?

Choices

- New
- Continuing
- One-time

Specify other funding sources or steps you have already taken to get additional funding to support it.*

Character Limit: 1000

What are your plans for fully funding and sustaining this program/project?*

Character Limit: 1000

Outcome Measures Table*

Please download the [Outcome Measures Table](#). You will need to complete and save the Outcome Measures Table before uploading it below.

File Size Limit: 1 MB

Financial Indicators Form*

Please download the [Financial Indicators Form](#). You will need to complete and save the form before uploading it below.

File Size Limit: 1 MB

Attachments

Program/Project Budget*

Submit a program/project budget relating to the grant request, indicating how the grant requested will be used.

File Size Limit: 1 MB

Current Fiscal Year Operating Budget*

Submit a current fiscal year operating budget.

File Size Limit: 1 MB

990 Form*

Please upload your most recent IRS 990 or 990-EZ.

File Size Limit: 9 MB

Audited Financial Statement*

Please upload your organization's most recent audited financial statement. If you do not have an audited financial statement, please provide a brief explanation as to why your organization does not have one.

Character Limit: 500 | File Size Limit: 6 MB

Additional Attachment (Optional)

If there is information related to your request that you feel is important for the Foundation to know but that you were not able to present in this application, you may describe or upload it here

Character Limit: 2500 | File Size Limit: 2 MB

Electronic Signature

Electronic Signature*

Prior to the release of any grant monies, a grant recipient will be required to sign a grant agreement to use funds for the sole purpose stated in the application form. Failure to comply with the terms of the grant agreement will jeopardize any future grants from the DuPage Foundation.

Enter your full name, business title and the date of submission. (e.g.: Erin Smith, Executive Director, March 1, 2024)

Character Limit: 250

Consent*

As part of our grant process, we share applications that we receive with donor-advisors and a few trusted donors who have expressed an interest in learning more about a specific organization and/or a specific request. Do you provide consent for us to share your application?

Choices

Yes

No

By entering your information above and clicking "I agree" below, you are certifying that:

1. the information contained in this application is true and correct.
2. the proposed program/project has been adopted by your organization as a part of its plan of work.
3. you are duly authorized to submit this application, or you have uploaded a signature page of someone who is duly authorized to submit this application on behalf of your organization.

Your completion of this section constitutes an electronic signature.*

Choices

I agree

I do not agree