Basic Information

Project Name*
Provide a brief name for your project.
Character Limit: 100

Purpose*
Briefly describe the purpose of your request - Example: To support (name or type of program) that will (what the project will ultimately do).
Character Limit: 200

Program Area*
Which program area best describes your request? (Selection should be based on the program/project content, not necessarily the type of organization.)

Choices
Health & Human Services - Spring Cycle Only
Education - Fall Cycle Only
Arts & Culture - Fall Cycle Only
Environment - Fall Cycle Only
Animal Welfare - Fall Cycle Only

Sub-Program Area*

Choices
Animal Welfare
Arts & Culture
Civil Rights
Counseling
Disabilities
Early Childhood Care and Education
Education
Emergency Assistance (financial)
Employment
Entrepreneurship
Environment
Gender Equity
Health Services
Household Supplies
Housing, Shelter
Legal Services
LGBTQ+ Services
Mental Health  
Nutrition, Clothing  
Racial Justice  
Recreation  
Refugee/Immigrant Services  
Senior Services  
Technology  
Youth Development

**Type of Funding***
Specify the type of funding you are requesting.

**Choices**
- Equipment/Supplies
- General Operating
- Program Support
- Salary Support

**Population Served***
Which population best describes those who will be served by this program/project?

**Choices**
- Adults
- Animals
- Children/Youth
- Disabled-Developmental
- Disabled-Physical
- Families
- General Public
- Immigrants
- Incarcerated Adults
- Incarcerated Juveniles
- Infants/Toddlers
- LGBTQ
- Low-Income
- People of Color
- Seniors
- Veterans
- Women

**Program/Project Cost***
What is the total cost of your program/project?

*Character Limit: 20*

**Grant Amount Requested***
What amount is requested from DuPage Foundation? (Maximum request using this application is $2,500)

*Character Limit: 20*
**Application Narrative**

**Organization Description**
What is the overall purpose or mission of your organization? Include a brief history, the date established, and the date 501(c)(3) status was granted.

*Character Limit: 2500*

**Operations**
Describe anything significant that occurred within your organization this year that has impacted your operations.

*Character Limit: 2000*

**Program/Project Description**
Describe the program/project to be funded.

*Character Limit: 2500*

**Fund Allocation**
Provide specific detail as to how the funds will be allocated. Total should equal the amount for which you are applying.

*Character Limit: 500*

Has DuPage Foundation previously funded this program/project?*

**Choices**
Yes
No

**Alignment with Community Needs Priorities**
Please describe how this program aligns with the Community Needs priorities in the category in which application is being submitted.

**Spring Cycle**
**Health & Human Services**
Primarily supports programs in the areas of affordable housing, behavioral health, access to healthcare and food insecurity. Generally aligns with the current Impact DuPage health & human needs priorities. See impactdupage.org for more details.

**Fall Cycle**
**Education**
Primarily supports equitable pathways to self-sufficiency including financial, health and language/math literacy and/or the development of leadership skills.

**Arts & Culture**
Primarily supports programs that offer broad access, outreach and/or unique opportunities to enrich arts and cultural experiences in DuPage.

**Environment**
Supports environmental education; programs that promote conservation and restoration of natural areas, habitats, and green spaces; efforts to reduce pollution and waste; and programs that protect wildlife and endangered species.

**Animal Welfare**
Supports programs that promote the well-being of domestic animals.

*Character Limit: 2500*

**Glen Ellyn Arts & Culture or Environmental Project***
Is your organization submitting an application for an arts & culture or environment project that primarily benefits Glen Ellyn residents?

*Note: If yes, answer the questions in the "Glen Ellyn Arts & Culture or Environmental Projects" section. If no, answer the questions in the "Impact" section.*

**Choices**
Yes
No

**Impact**

**Impact***
What percent of the population served by your organization are DuPage residents?
*Character Limit: 500*

What percent of the population served by this program/project are DuPage residents?*
*Character Limit: 500*

How many individuals will be served by this program/project? *
*Character Limit: 500*

How many individuals have been served by this program/project in the past three years (total for three years)?*
*Character Limit: 500*

What percent of those served by this program are considered low-income?*
*Character Limit: 250*

How does your agency define low-income? (For example, x% of FPL, x% of median income, x% of disproportionate affected households)?*
*Character Limit: 250*
What specific community or communities will benefit from this program/project? (Cities, towns, villages)*
 Character Limit: 500

Glen Ellyn Arts & Culture or Environmental Project

Impact for Glen Ellyn Residents*
How many Glen Ellyn residents will benefit from this project?
 Character Limit: 250

Value of Project for Glen Ellyn Residents*
How does this project provide value, above and beyond what currently exists, for the residents of Glen Ellyn?
 Character Limit: 1500

Annual Budget*
Is funding for this Glen Ellyn focused project/program currently part of the agency's annual budget?
Choices
Yes
No

Demographics
What is the estimated demographic distribution you expect will be served with this grant? (Responses must add up to 100%)

Caucasian*
 Character Limit: 10

African-American*
 Character Limit: 10

Latino/Hispanic*
 Character Limit: 10

Asian*
 Character Limit: 10

American Indian or Alaskan Native*
 Character Limit: 10
Other*  
*Character Limit: 10

Board, Staff & Volunteers

Board Members*  
Please enter or upload a list of your board members with addresses.  
*Character Limit: 2000 | File Size Limit: 1 MB

What percentage of your board of directors supported the organization with a personal financial gift this past fiscal year? If not 100%, please explain.*  
*Character Limit: 1000

What percentage of your most recent fiscal year income was the result of personal financial gifts from your board of directors?*  
*Character Limit: 250

Do any of your board members have lived experience related to the types of services you provide or are past clients of your organization? If so, please describe.  
*Character Limit: 1000

Staff*  
Please enter or upload a list of management and pertinent staff members.  
*Character Limit: 1000 | File Size Limit: 1 MB

Volunteers  
Please describe how volunteers (including board and committee members) actively contribute to the overall work of your organization.  
*Character Limit: 2000

Did your organization receive a 2022 Community Needs Grant?*  
*Note: If yes, answer the questions in the "Progress Report" section.

Choices  
Yes  
No

Progress Report

Progress/Final Report Status  
If you received a Community Needs grant in 2022, did you submit a final report yet?  
If not, please respond to the remaining questions in the Progress Report section of this
application. (Please note that final reports are still due by the following dates: May 1, 2023 for human services grants and November 1, 2023 for education, arts & culture, environment and animal welfare grants. Final report questions are available under the Follow-up tab in your 2022 application.)

Choices
Yes
No

Program/Project Progress
Briefly describe how the funded project/program has progressed to date.

Character Limit: 1500 | File Size Limit: 2 MB

Impact
1. Describe the impact the project has had on those served.
2. How many individuals have been served to date?
Character Limit: 1000

Problems/Benefits/Lessons Learned
Describe any problems you've encountered, unexpected benefits realized or lessons learned to date.
Character Limit: 1000

Attachments

Program/Project Budget*
Submit a program/project budget relating to the grant request, indicating how the grant requested will be used.
File Size Limit: 1 MB

Current Fiscal Year Operating Budget*
Submit a current fiscal year operating budget.
File Size Limit: 2 MB

990 Form*
Please upload your most recent IRS 990 or 990-EZ.
File Size Limit: 3 MB

Audited Financial Statement*
Please upload your organization’s most recent audited financial statement. If you do not have an audited financial statement, please provide an explanation as to why your organization does not have one.
Additional Attachment (Optional)
If there is information related to your request that you feel is important for the Foundation to know but that you were not able to present in this application, you may describe or upload it here.

Electronic Signature
Electronic Signature*
Prior to the release of any grant monies, a grant recipient will be required to sign a grant agreement to use funds for the sole purpose stated in the application form. Failure to comply with the terms of the grant agreement will jeopardize any future grants from the DuPage Foundation.

Enter your full name, business title and the date of submission. (e.g.: Erin Smith, Executive Director, March 1, 2023)

Consent*
As part of our Community Needs grant process, we share applications that we receive with donor-advisors and a few trusted donors who have expressed an interest in learning more about a specific organization and/or a specific request. Do you provide consent for us to share your application?

Choices
Yes
No

By entering your information above and clicking "I agree" below, you are certifying that:
1. the information contained in this application is true and correct.
2. the proposed program/project has been adopted by your organization as a part of its plan of work.
3. you are duly authorized to submit this application, or you have uploaded a signature page of someone who is duly authorized to submit this application on behalf of your organization.

Your completion of this section constitutes an electronic signature.*

Choices
I agree
I do not agree