

2024 Not-for-Profit Capacity Building Grant

DuPage Foundation

Basic Information

Project Name*

Provide a brief name for your project.

Character Limit: 100

Purpose*

Briefly describe the purpose of your request - **Example: To support (name or type of program) that will (what the project will ultimately do).**

Character Limit: 200

Program/Project Cost*

What is the total cost of the program/project for which you are applying?

Character Limit: 20

Grant Amount Requested*

Applicants may apply for a Not-for-Profit Capacity Building grant up to \$25,000

Character Limit: 20

Project Area*

Please select the primary category for your request.

Choices

Board Engagement and Development
Diversity, Equity, and Inclusion (DEI) Training
Donor Engagement and Fund Development
Measurement and Evaluation of Core Programs
Partnership Development
Public Relations and Marketing
Staff Development and Retention
Strategic Planning
Technology Upgrades and Implementation
Other

Application Narrative

Organization Description*

What is the overall purpose or mission of your organization? Include a brief history, the date established, and the date 501(c)(3) status was granted.

Character Limit: 2500

Project Description*

Provide a brief description of the proposed project.

Character Limit: 1500

Mission*

How will the project improve your organization's ability to carry out its mission?

Character Limit: 1500

Project Description*

Who will be leading the capacity building project and who will be involved in it? Please include information on potential vendors, consultants, and/or products for the project, if applicable.

Character Limit: 1500

Impact*

How will you measure the impact of the project?

Character Limit: 1500

Organizational Priorities and Timing*

Why is this a good time for your organization to take on this capacity building project? What steps have you already taken to identify the need or prepare for this capacity building project?

Character Limit: 1500

Fund Allocation*

Provide specific detail as to how the grant funds will be allocated. Total should equal the amount for which you are applying.

Character Limit: 500

Additional Funding*

If the project budget exceeds the requested grant amount, specify other funding sources or steps you have taken to secure additional funding.

Character Limit: 1500

Project Plan and Timeline*

Outline the project timeline with the understanding that awarded grant funds must be spent by October 1, 2025.

Character Limit: 1500

Attachments

Program/Project Budget*

Submit a program/project budget relating to the grant request, indicating how the grant requested will be used.

File Size Limit: 1 MB

Current Fiscal Year Operating Budget*

Submit a current fiscal year operating budget.

File Size Limit: 1 MB

Additional Attachment (Optional)

If there is information related to your request that you feel is important for the Foundation to know but that you were not able to present in this application, you may describe or upload it here

Character Limit: 2500 | File Size Limit: 2 MB

Electronic Signature

Electronic Signature*

Prior to the release of any grant monies, a grant recipient will be required to sign a grant agreement to use funds for the sole purpose stated in the application form. Failure to comply with the terms of the grant agreement will jeopardize any future grants from the DuPage Foundation.

Enter your full name, business title and the date of submission. (e.g.: Erin Smith, Executive Director, March 1, 2024)

Character Limit: 250

Consent*

As part of our grant process, we may share applications that we receive with donor-advisors and a few trusted donors who have expressed an interest in learning more about a specific organization and/or a specific request. Do you provide consent for us to share your application?

Choices

Yes

No

By entering your information above and clicking "I agree" below, you are certifying that:

1. the information contained in this application is true and correct.

2. the proposed program/project has been adopted by your organization as a part of its plan of work.
3. you are duly authorized to submit this application, or you have uploaded a signature page of someone who is duly authorized to submit this application on behalf of your organization.

Your completion of this section constitutes an electronic signature.*

Choices

I agree

I do not agree