



DuPage Foundation 2024 Glen Ellyn Fund Grant Guidelines

The Glen Ellyn Fund, a partnership between the Village of Glen Ellyn and DuPage Foundation, was established with donations from current and former residents to support unique projects and opportunities aimed at preserving and enhancing the quality of life in the Village.

Applicants may apply for a Glen Ellyn Fund grant in an amount up to \$20,000. Grants totaling that amount will be awarded for one or more projects in the following areas:

- Community Arts & Cultural Programming
- Social & Recreational Programs
- Environmental Sustainability
- Green & Open Space
- Infrastructure & Capital Improvements

Proposed programs or projects that primarily benefit Glen Ellyn residents and those that provide incremental benefits beyond what already exists will be prioritized.

Grant Application Due Dates

Applications must be submitted online by **5:00 p.m.** on Friday, September 6, 2024. Applications received after the due date will not be considered.

Eligibility

Applications to the DuPage Foundation Glen Ellyn Fund Grant Program will be accepted for programs that are specifically focused on benefitting Glen Ellyn residents in the areas of Community Arts & Cultural Programming, Social & Recreational Programs, Environmental Sustainability, Green & Open Space, and Infrastructure & Capital Improvements. Entities eligible to apply include:

- Not-for-profit public charities classified as exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code
- Glen Ellyn governmental entities for projects that are beyond the purview of the annual budget

Online Grant Application Process

Proposals must be submitted through the online grant application process.

To begin the online grant application process, applicants will need to create an account by providing basic information (email address, password, name, organization, EIN#, address, etc.). Once you have initially created your account, you will be able to access current and past grant applications.

The following is a tutorial that has been provided by our vendor, Foundant, to help with the creation of an account and for completion of an application.

[Applicant Tutorial](#)

Restrictions

The Foundation does not award grants from the Glen Ellyn Fund Grant Program to:

- Individuals
- Organizations for religious activities (Secular activities provided by religious organizations may be eligible for grant funds.)
- Endowments
- Disease-specific organizations
- Private foundations and private operating foundations
- Hospitals, including supporting foundations

Application Review Process

A team consisting of Foundation Grant Committee members and Glen Ellyn Fund Committee members review and evaluate all applications received and conduct site visits when appropriate. The team then makes grant recommendations to the Foundation Board of Trustees for approval.

All applicants will be notified via email in mid-November whether or not a grant has been awarded.

Grant Guidelines

When applying for a grant, please note the following:

- Applications may be submitted for existing or new projects, programs, or operating purposes
- Grants are awarded for a one-year period.
- Applications that do not contain all the requested information in the specified format may be denied.
- Submitting an application to the Glen Ellyn Fund does not preclude 501(C)(3) organizations from also applying for a grant through the DuPage Foundation's Community Impact grant program.

Application Questions

Please contact Barb Szczepaniak, vice president for programs, at 630.598.5280 or barb@dupagefoundation.org with questions.